



Rate Schedule for Provided

As of November 6, 2025, the City Council passed Ordinance No. 25-742-16 regarding Public Information Requests. The City of Brookshire will start charging for requests on January 1, 2026.

Description	Charge	Rate
Standard paper copy	\$0.10	per page
Labor Charge	\$15	per hour
Overhead Charge	20%	

Any rates not specified, such as for documentation, printouts, and **electronic** media, will follow the rates adopted by the Texas Attorney General **in Sec. 70.3 of the Texas Administrative Code**.

TEXAS ADMINISTRATIVE CODE: As in effect on 11/20/2025.

TITLE 1. ADMINISTRATION

PART 3. OFFICE OF THE ATTORNEY GENERAL

CHAPTER 70. COST OF COPIES OF PUBLIC INFORMATION

§70.10. The Attorney General Charge Schedule.

The following is a summary of the charges for copies of public information that have been adopted by the Attorney General.

- (1) Standard paper copy--\$.10 per page.
- (2) Nonstandard-size copy:
 - (A) Diskette: \$1.00;
 - (B) Magnetic tape: actual cost;
 - (C) Data cartridge: actual cost;
 - (D) Tape cartridge: actual cost;
 - (E) Rewritable CD (CD-RW)--\$1.00;
 - (F) Non-rewritable CD (CD-R)--\$1.00;
 - (G) Digital video disc (DVD)--\$3.00;
 - (H) JAZ drive--actual cost;
 - (I) Other electronic media--actual cost;
 - (J) VHS video cassette--\$2.50;
 - (K) Audio cassette--\$1.00;
 - (L) Oversize paper copy (e.g.: 11 inches by 17 inches, greenbar, bluebar, not including maps and photographs using specialty paper)--\$.50;

(M) Specialty paper (e.g.: Mylar, blueprint, blueline, map, photographic)--actual cost.

(3) Labor charge:

(A) For programming--\$28.50 per hour;

(B) For locating, compiling, and reproducing--\$15 per hour.

(4) Overhead charge-- 20% of labor charge.

(5) Microfiche or microfilm charge:

(A) Paper copy--\$.10 per page;

(B) Fiche or film copy--Actual cost.

(6) Remote document retrieval charge--Actual cost.

(7) Computer resource charge:

(A) mainframe--\$10 per CPU minute;

(B) Midsize--\$1.50 per CPU minute;

(C) Client/Server system--\$2.20 per clock hour;

(D) PC or LAN--\$1.00 per clock hour.

(8) Miscellaneous supplies--Actual cost.

(9) Postage and shipping charge--Actual cost.

(10) Photographs--Actual cost as calculated in accordance with §70.9(5) of this title.

(11) Maps--Actual cost as calculated in accordance with §70.9(4) of this title.

(12) Other costs--Actual cost.

(13) Outsourced/Contracted Services--Actual cost for the copy. May not include development costs.

(14) No Sales Tax--No Sales Tax shall be applied to copies of public information.